

# ANNOUNCEMENT

## NOTICE ON THE EXTENDED PROCESSING TIME OF FOMEMA® MEDICAL EXAMINATION OPERATIONS

### DEAR VALUED CUSTOMERS,

In order to ease the employers' arrangement, we would like to inform that the following changes have been made to the processing time of FOMEMA® Medical Examination operations due to the Movement Control Order from 18 March 2020 until 31 March 2020.

NO.	OPERATION PROCESS	STATUS
1.	The validity of FOMEMA® Medical Examination Forms <i>(Only applicable for foreign workers registered on 1st March 2020 onwards)</i>	Extended to <b>14 days from 31 March 2020</b>
2.	i. Request of FOMEMA® Refund ii. Request of Cancellation of Foreign Workers' iii. Request Change of clinic	Will be processed <b>within 14 days after 31 March 2020.</b>
3.	Request of Amendment of Foreign Workers' Information	Email all the required documents to <a href="mailto:csefomema.com.my">csefomema.com.my</a>

### THE PROCESSING OF FOMEMA® APPEAL

NO.	OPERATION PROCESS	STATUS
1.	Appeal cases <i>(Submitted before 18 March 2020)</i>	Ongoing usual operations.
2.	Appeal Status <i>(Closed case, Incomplete &amp; Unsuccessful Appeal) between 18 March 2020 - 31 March 2020</i>	<ul style="list-style-type: none"> <li>i. Cases will be given <b>a grace period of 1 month from 31 March 2020 to obtain the latest case report/result.</b></li> <li>ii. Cases will be processed as a <b>"New Appeal Case"</b> after 31 March 2020, if the latest case report/result submitted to FOMEMA® within this 1 month period.</li> <li>iii. Appeal Status will be updated accordingly.</li> </ul>

All employers may contact the registered FOMEMA® panel clinic & X-ray centre to reschedule the appointment of medical examinations **after 31 March 2020.**

Thank you.